

# Besen Family Foundation | Australian Cultural Fund

## Grant Application Information

The below information is for individuals and organisations who wish to apply to the Besen Family Foundation using the Australian Cultural Fund (ACF).

To apply to the Besen Family Foundation using ACF you will need to complete an application using the Besen Family Foundation grants portal. Questions relating to the applying organisation should be completed with information provided below by ACF. The link to the Foundation grant portal can be found on the Foundation website How to Apply page [www.besenfoundation.org.au/how-to-apply](http://www.besenfoundation.org.au/how-to-apply).

Before you begin your application using the ACF, please confirm that you fulfil the ACF's eligibility criteria:

- I am a practising artist or arts and cultural entity;
- I am engaged in arts and cultural activities;
- I will use a grant from Creative Partnerships Australia within Australia or for the benefit of Australia; and;
- I will use a grant from Creative Partnerships Australia for the designated and stated purpose.

Please also ensure that you have read and agreed to the ACF's [terms and conditions](#).

**NB** - Do not apply using the ACF if you have not confirmed that you fulfill the platform's eligibility criteria and read and agreed to the ACF's Terms and Conditions. In the case that your grant application to the Besen Family Foundation is successful, the ACF may not be able to accept your application through the platform if those requirements are not met.

If you have any questions about your eligibility for the ACF, please contact the ACF Team at [hello@australianculturalfund.org.au](mailto:hello@australianculturalfund.org.au)

## GRANT APPLICATION FORM – SAMPLE INFORMATION

Please use the details below to complete your Besen Family Foundation grant application. All other details for the application (including the 'Contact for Application' and 'Declaration & Privacy Statement') must be completed with your/your auspice body's information.

### APPLICANT DETAILS | Organisation Details

<b>Organisation Name:</b>	Creative Partnerships Australia
<b>Postal Address:</b>	Level 4, 2-4 Kavanagh Street
<b>Suburb:</b>	Southbank
<b>State:</b>	VIC
<b>Postcode:</b>	3006
<b>Phone Number:</b>	03 9616 0326
<b>Email:</b>	<a href="mailto:hello@australianculturalfund.org.au">hello@australianculturalfund.org.au</a>
<b>Web Address:</b>	<a href="http://www.creativepartnershipsaustralia.org.au">www.creativepartnershipsaustralia.org.au</a>

<b>Briefly describe your Organisation's mission, year established and the programs and services you deliver.</b>	<p>We spark investment in the arts by fostering giving and partnerships between the cultural sector, supporters and investors; and by equipping artists and arts organisations with the fundraising and development skills to succeed.</p> <p>At Creative Partnerships Australia, we provide artists and arts organisations with the tools, skills and resources to flourish. From fundraising programs and opportunities for business partnerships, to practical campaigning tips and capacity building workshops.</p> <p>Australia's cultural sector is a thriving community of ideas and inspiration. And while we celebrate its diversity, we work to deliver on common, universal needs; the need to engage people, to source funding in an increasingly competitive sector, to remain sustainable, and to contribute to our national cultural identity.</p> <p>Our ultimate goal is to grow a more vibrant and robust cultural sector with strong connections to supporters and investors, for the benefit of all Australians.</p>
<b>Number of full-time staff:</b>	12
<b>Number of part-time staff:</b>	6
<b>Number of volunteers:</b>	0
<b>Income Tax Exempt:</b>	1/7/1998
<b>DGR1 status date:</b>	1/7/2000
<b>Australian Business Number (ABN):</b>	88 072 479 835
<b>Organisation's Annual Revenue (in the most recent full financial year):</b>	0

#### APPLICANT DETAILS | Organisation Primary Contact (CEO or equivalent)

<b>Position:</b>	Australian Cultural Fund Manager
<b>Prefix:</b>	Ms
<b>First Name:</b>	Tracy
<b>Last Name:</b>	Woolacott
<b>Office Phone:</b>	03 9616 0326
<b>Email:</b>	<a href="mailto:hello@australianculturalfund.org.au">hello@australianculturalfund.org.au</a>

## APPLICATION OVERVIEW | Attachments

<b>Latest Audited Financial Statement:</b>	<i>Please attach latest CPA Annual Report, which includes the latest audited financial statement, available for PDF download from CPA website:</i>  <a href="https://creativepartnerships.gov.au/about-us/corporate-information/">https://creativepartnerships.gov.au/about-us/corporate-information/</a>
<b>Latest Annual Report:</b>	<i>Please attach latest CPA Annual Report, available for PDF download from CPA website:</i>  <a href="https://creativepartnerships.gov.au/about-us/corporate-information/">https://creativepartnerships.gov.au/about-us/corporate-information/</a>

## APPLICATION OVERVIEW | EFT Bank Details

<b>Financial Institution:</b>	NAB
<b>Account holder name:</b>	Creative Partnerships Australia
<b>BSB:</b>	083019
<b>Account Number:</b>	530340600

## GRANT APPLICATION – NEXT STEPS

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If your Besen Family Foundation grant application is successful, you will be notified via email. To proceed, you will be required to register on the ACF, which is a two-step process.

Firstly, you create an Artist Profile – you can do that here:

<https://artists.australianculturalfund.org.au/s/artist-sign-up>

Your Profile will be processed by the ACF Team. Once that is live, you can login to your Account and create a Project page for the Besen grant. Please mention that the project is for a Besen Family Foundation grant in the 'Fundraising Strategy' or 'Grant/Payment Details' section.

Submit the Project for approval and if the ACF team have any questions, they will be in touch.

To disburse the funds to you, the ACF will send you a grant agreement. The agreement will be accessible via your Artist Dashboard. Once it is ready to view, you will just need to login to your Account, input your banking details and read over and approve the agreement. That will send a payment notice to our Finance team so there is no need to send a separate invoice.

If you have any questions on how to register with the ACF, please contact the ACF team at

[hello@australianculturalfund.org.au](mailto:hello@australianculturalfund.org.au)